



March 2017

Dear Parents/Guardians and Students:

This year's State Thespian Festival is April 6-8 and is, once again, at the Salem Convention Center and the Elsinore Theatre. The theme is "Fantastic Thespians and Where to Find Them." There will be main stage productions to enjoy, workshops, one-acts, themed dances, and more. We are proud to announce that Riley Knowles, Linda Snyder, Deanna Plunkett, and Laurel Sleeper's Group Acting entry, as well as Audrey Lipsey's Solo Musical entry, qualified for State Showcase auditions. They will all have the opportunity to perform at State....maybe even on the Elsinore stage! In addition, we have multiple tech entries that will be submitted!

We will be traveling by bus to Salem on Thursday, late morning. Participants will be excused from periods 3,4, and 6 on Thursday, March 6, and all periods on Friday, March 7. We will arrive back at WLHS between 7.00-8:00pm on Saturday, March 8.

Dinner will be provided on Thursday night, and lunch will be provided Saturday afternoon. Students should bring money for all other meals. Students should also bring clothes appropriate for the two dances – the themes for the dances will be posted at a later date.

Rooms have been reserved at the Phoenix Inn (4370 Commercial St SE Salem, Oregon 97302). Total fees still need to be calculated. The State Festival fee is \$70 for inducted Thespians, and it appears that each student will need to pay \$50 for rooms. So, the total fee for each student will be approximately \$120. This will be confirmed later. For now, we ask that you please submit a \$50 deposit to ensure participation.

Please find attached a Code of Conduct form, Medical Release form, and a WLHS Permission form. We will need these forms filled out and signed. Checks should be made payable to "West Linn High School." **Please hand in completed documents and \$50 deposit by Wednesday, March 8.**

Feel free to contact us with any questions or concerns. We appreciate your continued support for The WLHS Theatre Arts Program. Here's to a memorable State Thespian Festival 2017!

Sincerely,

*Steven Beckingham & Annie Kaiser*  
WLHS Thespian Troupe 1915 Co-Directors

# West Linn-Wilsonville School District #3J

## Permission to Participate in Field Trip

**Date:**

**Dear Parent:**

**Your son/daughter has an opportunity to participate in the official school activity described below. If you give your approval for this participation, it is with the understanding that good conduct will be required as well as compliance with school rules. We hope that this will be an enjoyable and worthwhile experience for your student.**

**Please sign this form if you give approval for your student to participate in the field trip.**

**1. Destination of Field Trip:**

**2. Class Participating:**

**3. Date(s)                      Departure Time:                      Place:**

**4. Expected time to Return:  
Date:                      Time:                      Place:**

**5. Manner of Transportation:**

**6. Cost to Student: \$**

**7. Teacher(s) in Charge:**

**Student's Name: \_\_\_\_\_ Emergency Contact Phone: \_\_\_\_\_**

**I understand that if I am not courteous and polite at all times, I will not be allowed to participate in any future extra curricular activities for this class. My parents will also be notified immediately in this case.**

**Therefore, I will conduct myself in a courteous and polite manner. I will be on time, and I will respond to directions promptly. And...I will have a good time.**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Parent's Signature**



**OREGON  
THESPIANS™**  
AN EDUCATIONAL THEATRE  
ASSOCIATION AFFILIATE

# STATE THESPIAN FESTIVAL

# CODE OF CONDUCT FORM

*YOUR SIGNATURE BELOW INDICATES THAT YOU HAVE READ AND AGREE TO ABIDE BY THE GUIDELINES ON THIS FORM*

**A SIGNED COPY OF THIS FORM MUST BE TURNED IN FOR EACH PARTICIPANT AT REGISTRATION**

**EXPECTATIONS OF ALL FESTIVAL PARTICIPANTS:**

- All Participants will behave in a way consistent with the spirit of the Festival, and in a manner that actively supports a positive Festival Experience for everyone.
- Any illegal activity, including – but not limited to – the possession or use of drugs or alcohol, will not be tolerated. Offending students will be sent home, and jeopardize the future participation of their Troupe in Thespian events.
- Nametags must be visibly worn at all times, and are required for admission to performances, workshops, and dances. There is a charge for replacing lost nametags. Keep track of it!
- Registered participants must attend all scheduled performances and workshop sessions.
- Students must remain in approved and supervised areas at all times, and respond to the supervision of any adult participants. Any adult may revoke a student’s nametag for behavioral reasons.
- Theatre Etiquette should be demonstrated to the highest degree. A Thespian Audiences should be the most attentive, supportive, and safe audience to perform for.
- For copyright reasons, the recording and photography of any performance (Main Stage, One Act, or Showcase performance or audition) is not permitted. Photography and recording in workshops requires the express permission of the workshop leader.
- Food or beverages (other than water) are not permitted in any performance or workshop venues.
- Students must abide by the curfews set by their Troupe Director. Troupe Directors must support and enforce the curfews set at their hotels. Be particularly aware of any gathering or noisemaking in hallways.
- Appropriate dress and behavior at dances is required. Nametags must be worn at all times. Students must respond positively to any requests to alter any costume or manner of wearing a nametag that is deemed inappropriate. Students not wearing their nametags at dances will be asked to leave and will not be re-admitted.
- Festival Participants are expected to abide by Festival rules and guidelines as representatives of Oregon Thespians at all hours of the Festival, whether in a workshop, performance, or on personal time (at meals, lodging, etc). Act well your part. There all the honor lies!

**PLEASE NOTE THAT ANY TROUPE DIRECTOR OR ADULT CHAPERONE MAY ASK A PARTICPANT FOR HER OR HIS NAMETAG, IF THEY DEEM THAT PARTICIPANT TO BE BEHAVING INAPPROPRIATELY. THE PARTICIPANT AND HER OR HIS TROUPE DIRECTOR WILL THEN NEED TO APPEAR TOGETHER AT THE REGISTRATION DESK TO GET THE NAMETAG BACK. FOR SERIOUS INFRACTIONS (SUCH AS DRUGS, ALCOHOL, OR CURFEW VIOLATIONS) PARTICIPANTS MAY NOT ONLY BE SENT HOME, BUT WILL BE JEOPARDIZING THEIR TROUPE’S FUTURE PARTICIPATION IN THESPIAN EVENTS.**

\_\_\_\_\_  
PRINT NAME OF STUDENT

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
PRINT NAME OF SCHOOL

\_\_\_\_\_  
PRINT NAME OF TROUPE DIRECTOR

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
PARENT PHONE NUMBER DURING FESTIVAL

# THESPIAN FESTIVAL HEALTH/RELEASE FORM

A copy of this form must be turned in at registration for each participant (delegate) in your troupe. Forms will be kept on file at the Registration Desk during Desk Hours. Troupe Directors (referred to as "sponsors" below) are encouraged to keep their own copies as well.

Delegate's Name \_\_\_\_\_

Troupe # \_\_\_\_\_ High School \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_ Delegate's Birth Date \_\_\_\_\_

Name of Parent / Guardian / Next of Kin \_\_\_\_\_

Sponsor's Name \_\_\_\_\_

Should it be necessary to assign you to a local hospital, your parent / guardian / next of kin will be notified by phone.

## PLEASE PROVIDE THE FOLLOWING INFORMATION CONCERNING THE DELEGATE:

Allergic reactions to \_\_\_\_\_

Medications now or previously taken \_\_\_\_\_

Any past illnesses or other information that would be useful in the event medical treatment is necessary \_\_\_\_\_

Payment for medical services will be made by (please, circle one)

Parent

Insurance Company

### Family Physician

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City/ST/Zip \_\_\_\_\_

### Health Insurance Company

Name \_\_\_\_\_

Policy Number \_\_\_\_\_

Address \_\_\_\_\_

City/ST/Zip \_\_\_\_\_

The undersigned hereby releases and agrees to hold harmless the International Thespian Society (a component of the Educational Theatre Association) and its respective agents, employees and representatives from any and all claims, demands, actions and causes of action which the undersigned may have as a result of the delegate listed above participating in the Oregon Thespian State Conference at the official location. The undersigned further agrees to be responsible for him/herself while traveling to and from said conference, including any expenses incurred by the delegate, caused by the delegate and/or any personal injuries which may occur to the delegate. The undersigned also agrees to abide by the conference's Security Rules and Regulations (as stated in the code of conduct), with the understanding that, should any problems occur with the delegate during the conference weekend, the delegate will be returned home and parents, guardian or next of kin of the delegate will be financially responsible for all necessary costs incurred. The undersigned also realizes that the conference registration fees cannot be refunded. The undersigned further understands that should a major medical problem arise, s/he will be notified by telephone. In the event that s/he cannot be reached, s/he hereby gives consent to such medical treatment as deemed necessary, including x-ray examination and anesthesia to be rendered by a licensed physician or physicians. The undersigned certifies that s/he has read and fully understands this authorization.

\_\_\_\_\_  
Signature of Above-Named Delegate

\_\_\_\_\_  
Signature of Parent/Guardian/Next of Kin